



MAHARANI KASISWARI COLLEGE

(NAAC Accredited)

20, Ramkanta Bose Street, Kolkata-700 003

Ph. : (Off) 2543-5687/2555-6325 (PL) 2530-2008

Fax : 2554-6500 E-Mail : mkoshyam@hotmail.com

NOTICE

Date..17-12-2019

Ref. No.....

A meeting of IQAC of Maharani Kasiswari College will be held on 23/12/2019 (Monday) at 8.30 A.M. in Principal's office to discuss the following agenda. All members of the IQAC are hereby requested to attend the meeting.

AGENDA:-

1. Appreciation of the Team Members of MKC participating Kolkata to Dhaka- bicycle Rally.
2. Formation of Research Cell.
3. Proposal for inclusion of new Teachers in different Sub-committee.
4. Report on construction of college building.
5. Status of preparation of SSR.
6. Progress report on SSS.
7. Preparation of AQAR for the period Jan to Dec 2019.
8. Progress report on preparation of Assets Register.
9. Matter related to CAS (if any)
10. Miscellaneous.....

Members-

1. Dr. Sima Chokrabarti, Chairperson
2. Dr. Atanu Dogra, External member
3. Prof. Sanjeeb Kumar Pakira, External member
4. Dr. Tapan Kr. Chand, Convenor
5. Smt. Sunanda Mukherjee
6. Dr. Manidipa Mitra
7. Prof. Shukla Sarkar
8. Dr. Sushanta Kr. Bag
9. Dr. Anindita Roy Chakravarti
10. Md. Abul Salam (External member NAAC)
11. Prof. Sourav Dutta Mustafi (External member NAAC)
12. Prof. Shyam Prashad Ram
13. Prof. Anindya Basu
14. Smt. Lipika Das Nandi, Invitee
15. Dr. Sayanti Bhaumik, invitee
16. Dr. Sudipta Ghosh, invitee

S. Mukherjee
Teacher-In-Charge
MAHARANI KASISWARI COLLEGE

Tapan kr. chand
Convenor IQAC
DR. TAPAN KUMAR CHAND
Coordinator, IQAC
Maharani Kasiswari College
20 Ramkanta Bose Street
Kolkata-700003

Date _____
Page _____

FOAC meeting held on 23.12.19 at principal chamber
to discuss on the agenda stated in the
notice dated 17-12-2019.

Members present :-

1. Suman 23.12.19
2. S. Mukherjee 23-12-19
3. Chandra 23-12-19
4. Ananta 23/12/19
5. Rudipty Ghosh 23.12.19.
6. Sayanti Bhosmik 23/12/19.
7. Anindya Ban 23/12/19
8. Shyama Prasad 23¹²/₁₉
9. Susantam. B. 23¹²/₁₉.

Minutes of IQAC Meeting on 23.12.2019

The Principal presided over the meeting and the following resolutions have been taken in this meeting

1. The entire experience of the Cycle Rally Programme to Bangladesh (International Greenary Awareness) is shared by the Principal and Shyam Prasad Ram, Librarian. IQAC recognised this effort and ensured its significance in institutional values and practices.
2. The formation of a Research Cell is proposed by the committee and the name of Suryatapa Das (FNT) is suggested as the convenor of the Research Cell.
3. Shyam Prasad Ram Suggested that Sudipta Ghosh's name should also be given as joint convenors of the cell. Anindya Basu wanted to define the scope the research cell and the Principal wanted to include those teachers who were currently involved in Ph.D studies. Tapan Kumar Chand clarified the various scopes and the goal of the research cell (which includes discussion on the publication of a journal of research The name of Mandipa Mitra is proposed to look after the matter of students 'feedback
4. Preparation of AQAR for 2018 – 19 and 2019 -20 should be done as soon as possible and to be uploaded in college website.
5. Necessary arrangements are to be taken to complete the asset register properly in a stipulated time.
6. The Principal suggested all teachers and students should be encouraged to submit their writings for the college magazine.
7. the publication of an inter disciplinary edited volume journal with ISSN.
8. The committee proposed to include newly joined teachers in the different sub committees
9. Building Committee convenors reported that the construction work in science building had started in July 2019. The Principal Madam informed the building committee to submit update report of the construction in every 3 months. The committee also suggested building an Auditorium in the top floor of the science building.
10. The building committee further reported that the office would become functional by the month of april 2020.

11. It was decided that Bathroom repairment work , separate toilet for faculty in new building , merging of the Computer Lab with Room No S2 (for the proper utilisation of Room No S2) would be done on urgent basis.
12. The Principal madam suggested to complete the SSR and the entire NAAC related work by January 02 to 22nd January, 2020.
13. In order to expedite the digitization process of different documents, the principal proposed the name of Nikhat Tabassum , Bisakha Lama & Sabanti Singha under the guidance of SM, & AB (Computer) , SPR and Bikram on urgent basis.
14. Mr. Pulak is assigned the task of uploading all the scanned notices and relevant documents regularly (taking help form All department heads and AB(CS))
15. The IQAC committee informed that SG had implemented the Students Satisfaction Survey in the department of commerce. It was also decided that the survey would be made centrally/ dept. wise under the help and guidance of SG, MM2, SB, SM and Amit.MM2 is assigned the task to oversee the feedback form of current session 2019-20.


Coordinator, IQAC
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Ref. No.

Date : 04-04-2020

NOTICE

Date-04/04/2020

All members (external and internal) of IQAC of Maharani Kasiswari College are hereby requested to attend the meeting scheduled to be held on 11th April 2020 (Saturday) at 7.00 p.m. on virtual mode to consider the following agenda:

Agenda No.

1. Confirmation of minutes of previous meeting.
2. Making College-website up to date for fulfilling multi aspects of teaching-learning system.
3. Discussion on Infrastructural development.
4. Discussion regarding various academic activities and improvement of academic platform including certification course for computer skill development of students.
5. Misc.

Shahab

Dr. SIMA CHAKRABARTI
Principal
MAHARANI KASISWARI COLLEGE
20, Ramkanta Bose Street, Kol - 3

Dr. Tapan Kumar Chand

Dr. Tapan Kumar Chand

Coordinator IQAC

Coordinator, IQAC
Maharani Kasiswari College
20, Ramkanta Bose Street
Kolkata-700003

Minutes of IQAC meeting dated 11th April, 2020
Date of notification 4th April, 2020

Members present: -

Dr. Sima Chakrabarti, Principal
Dr. Tapan Kumar Chand, Coordinator IQAC
Mrs. Sunanda Mukherjee
Dr. Manidipa Mitra
Dr. Sushant Kumar Bag
Mrs. Shukla Sarkar
Dr. Anindita Chakraborty
Mrs. Lipika Das
Dr. Sk Abul Salam
Mr. Shyam Prasad Ram
Mr. Anindya Basu
Sri Subrata Kundu

The principal of our college Dr. Sima Chakrabarti Presided over the meeting and the following resolution has been taken against the agendum.

Agenda 01: To read and confirm the resolution of previous meeting;

The minutes of the previous IQAC meeting dated 23rd of December 2019 was read out by the coordinator Dr. Tapan Kumar Chand and all the minutes have been confirmed unanimously.

Agenda 02 : Making College-website up to date for fulfilling multi aspects of teaching-learning system.

As there was a lockdown situation and there is no provision for offline class, teachers decided to take classes at online mode through various online class platforms like - Google Meet, Zoom etc. All the teachers also decided to prepare and arrange online webinars for learning purpose.

Agenda 03: Discussion on Infrastructural development.

Building and Classroom Beautification Committee were entrusted with the responsibility on exploring the possibility to progress the work further.

Agenda 04: Discussion regarding various academic activities and improvement of academic platform including certification course for computer skill development of students.

Member teachers opined to arrange online conference, seminar cum webinar or online motivational activities, skill enhancement courses during this lockdown period.

Agenda 05. Misc. No agendum was found to discuss.


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